



**Request for Qualification (RFQ) for
Group Medical Insurance Services**

Issued by:

YRGCARE

**(A unit of the YR Gaitonde Medical, Education and
Research Foundation)**

RFQ_002_2023_2024

****LATE PROPOSALS WILL BE REJECTED***

For Further information regarding this RFQ contact rfp@yrgcare.org

Please always mark your subject line with *RFQ_002_2023_2024*

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REQUEST FOR PROPOSAL (RFP) FOR PROVISION OF GROUP MEDICAL HEALTH INSURANCE COVERAGE TO YRGCARE STAFF LOCATED PAN INDIA

PURPOSE / OBJECTIVE

YRGCARE a unit of the YR Gaitonde Medical, Education and Research Foundation, a registered charity is soliciting proposals for providing annual Group Medical Health Insurance Coverage services to its staff members across its offices in India. This RFP is seeking services from qualified professional firms for providing these services.

INTRODUCTION OF YR Gaitonde Centre for AIDS Research and Education

YR Gaitonde Centre for AIDS Research and Education (YRGCARE) a unit of the YR Gaitonde Medical, Education and Research Foundation was Established in 1993, with the objective to provide care, support and treatment services for people living with HIV/AIDS, to prevent new infections, and to ensure that patients and their families live with dignity and to respond to the needs of those who are not receiving care and support or education / information about HIV awareness and prevention.

PROJECT DESCRIPTION

YR Gaitonde Centre for AIDS Research and Education (YRGCARE) is issuing this Request for Proposals (RFP) for the purpose of inviting submittal of PROPOSALS from public and private agencies including brokering firms interested in providing professional health insurance coverage services for its staff members across India.

REQUIRED SERVICES

Interested firms will submit a Scope of Services with their proposal. Firms are encouraged to tailor their proposed Scope of Services as they see fit to deliver a process that balances timeliness, maximising the benefits under the health insurance policy coverage.

- ❖ Coverage INR 5,00,000
- ❖ Day 1 cover for neo-natal
- ❖ Room rent for in-patient
- ❖ ICU
- ❖ Corporate Buffer
- ❖ Limit per family

PROPOSED number of staff (as on 01 May 2023)

Employees = 1343
Dependants = 186

PROPOSAL DESCRIPTION

- i) Coverage for reimbursement of Hospitalisation Expenses
- ii) Reimbursable expenses under the policy
- iii) Period of pre-hospitalisation medical costs – maximum days
- iv) Period of post-hospitalisation medical costs-maximum days
- v) Ambulance services
- vi) Maternity
- vii) Waiting period waiver
- viii) Pre-existing cover opted
- ix) Deletion of 30 days waiting period
- x) Deletion of 2/4 year exclusion
- xi) Limit of additional ambulance charges / person
- xii) Exclusions
- xiii) Name of the Insurance Company proposed

Fee proposal for above features

COMPANY OVERVIEW: (Maximum 1 Page)

Provide an overview of the company detailing the total number of professional staffs, the history of the company, the ownership structure. Kindly share your organisational policy in relation to welcoming in your teams.

- People Living with HIV
- TG community

EVALUATION OF PROPOSALS

- YRGCARE reserves the right to reject any or all of the responses received as a result of this RFP.
- YRGCARE may not base its decision to award a contract solely on the responses to this RFP.
- One broker firm shall represent only one insurance firm and as such present one option only.

TENTATIVE PROCUREMENT SCHEDULE

Date	Project Description
04-05-2023	RFP Issued
08-05-2023	All enquiry related to the RFP submitted via email to rfp@yrgcare.org
09-05-2023	Clarifications from YRGCARE issued
11-05-2023	Offers to be submitted by 23:59 hrs
16-05-2025	Award of Contract to selected firm

INFORMATION PROVIDED

- | | |
|----------------------|--------------|
| 1. List of Employees | - Annexure 1 |
| 2. Claim dump | - Annexure 2 |
| 3. Claim MIS | - Annexure 3 |
| 4. Policy document | - Annexure 4 |

POINT OF CONTACT

All communication and questions regarding the project should be directed to:

The generic Mail Box: rfp@yrgcare.org

YR Gaitonde Centre for AIDS Research and Education (YRGCARE)

No. 58, Alsa Garden, Harrington Road, Gilchrist Avenue,
Chetpet, Chennai- 600031.